

Electoral Commission of South Australia

Financial report
for the year ended
30 June 2021



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To the Electoral Commissioner Electoral Commission of South Australia

Opinion

I have audited the financial report of the Electoral Commission of South Australia for the financial year ended 30 June 2021.

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the Electoral Commission of South Australia as at 30 June 2021, its financial performance and its cash flows for the year then ended in accordance with relevant Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.

The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2021
- a Statement of Financial Position as at 30 June 2021
- a Statement of Changes in Equity for the year ended 30 June 2021
- a Statement of Cash Flows for the year ended 30 June 2021
- notes, comprising significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2021
- a Statement of Administered Financial Position as at 30 June 2021
- a Statement of Administered Cash Flows for the year ended 30 June 2021
- a Schedule of Income and Expenses attributable to administered activities for the year ended 30 June 2021
- notes, comprising significant accounting policies and other explanatory information for administered items
- a Certificate from the Electoral Commissioner and the Chief Financial Officer.

Basis for opinion

I conducted the audit in accordance with the *Public Finance and Audit Act 1987* and Australian Auditing Standards. My responsibilities under those standards are further

described in the 'Auditor's responsibilities for the audit of the financial report' section of my report. I am independent of the Electoral Commission of South Australia. The *Public Finance and Audit Act 1987* establishes the independence of the Auditor-General. In conducting the audit, the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards) have been met.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Electoral Commissioner for the financial report

The Electoral Commissioner is responsible for the preparation of the financial report that gives a true and fair view in accordance with relevant Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Electoral Commissioner is responsible for assessing the entity's ability to continue as a going concern, taking into account any policy or funding decisions the government has made which affect the continued existence of the entity. The Electoral Commissioner is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the assessment indicates that it is not appropriate.

Auditor's responsibilities for the audit of the financial report

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the financial report of the Electoral Commission of South Australia for the financial year ended 30 June 2021.

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

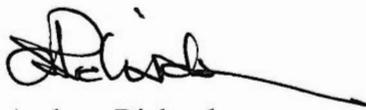
- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher

than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control

- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Electoral Commission of South Australia's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Electoral Commissioner.
- conclude on the appropriateness of the Electoral Commissioner's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify the opinion. My conclusion is based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause an entity to cease to continue as a going concern
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

My report refers only to the financial report described above and does not provide assurance over the integrity of electronic publication by the entity on any website nor does it provide an opinion on other information which may have been hyperlinked to/from the report.

I communicate with the Electoral Commissioner about, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.



Andrew Richardson
Auditor-General
28 September 2021

Electoral Commission of South Australia

Certification of the Financial Statements

We certify that the:

- financial statements of the Electoral Commission of South Australia:
 - are in accordance with the accounts and records of the Electoral Commission of South Australia; and
 - comply with relevant Treasurer's Instructions; and
 - comply with relevant accounting standards; and
 - present a true and fair view of the financial position of the Electoral Commission of South Australia at the end of the financial year and the result of its operations and cash flows for the financial year.
- internal controls employed by the Electoral Commission of South Australia for the financial year over its financial reporting and its preparation of the financial statements have been effective.



Mick Sherry
Electoral Commissioner

Date: 28 September 2021



Ian Clayfield
Chief Financial Officer

Electoral Commission of South Australia

Statement of Comprehensive Income

for the year ended 30 June 2021

	Note	2021 \$'000	2020 \$'000
<u>Income</u>			
Appropriation	2.1	6 640	5 324
Sales of goods and services	2.2	867	862
Fees and charges	2.3	2	-
Resources received free of charge	2.4	69	683
Other income	2.5	29	-
Total income		7 607	6 869
<u>Expenses</u>			
Employee benefits expenses	3.3	2 849	2 652
Supplies and services	4.1	2 837	2 755
Depreciation and amortisation expense	4.2	635	666
Other expenses	4.3	39	31
Total expenses		6 360	6 104
Net result		1 247	765
Total comprehensive result		1 247	765

The accompanying notes form part of these financial statements. The net result and total comprehensive result are attributable to the SA Government as owner.

Electoral Commission of South Australia

Statement of Financial Position

as at 30 June 2021

	Note	2021 \$'000	2020 \$'000
<u>Current assets</u>			
Cash and cash equivalents	6.1	4 851	3 735
Receivables	6.2	335	222
Total current assets		5 186	3 957
<u>Non-current assets</u>			
Property, plant and equipment	5.1	828	1 074
Intangible assets	5.2	884	826
Total non-current assets		1 712	1 900
Total assets		6 898	5 857
<u>Current liabilities</u>			
Payables	7.1	313	266
Financial liabilities	7.2	22	1
Employee benefits	3.4	310	362
Provisions	7.3	13	13
Other current liabilities	7.4	105	105
Total current liabilities		763	747
<u>Non-current liabilities</u>			
Payables	7.1	20	28
Financial liabilities	7.2	25	-
Employee benefits	3.4	308	448
Provisions	7.3	24	18
Other non-current liabilities	7.4	210	315
Total non-current liabilities		587	809
Total liabilities		1 350	1 556
Net assets		5 548	4 301
<u>Equity</u>			
Contributed capital		1 558	1 558
Retained earnings		3 990	2 743
Total equity		5 548	4 301

The accompanying notes form part of these financial statements. The total equity is attributable to the SA Government as owner.

Electoral Commission of South Australia

Statement of Changes in Equity

for the year ended 30 June 2021

	Contributed capital \$'000	Retained earnings \$'000	Total equity \$'000
Balance at 30 June 2019	1 558	1 978	3 536
Net result for 2019-20 and Total comprehensive result for 2019-20	-	765	765
Balance at 30 June 2020	1 558	2 743	4 301
Net result for 2020-21 and Total comprehensive result for 2020-21	-	1 247	1 247
Balance at 30 June 2021	1 558	3 990	5 548

The accompanying notes form part of these financial statements. All changes in equity are attributable to the SA Government as owner.

Electoral Commission of South Australia

Statement of Cash Flows

for the year ended 30 June 2021

	Note	2021 \$'000	2020 \$'000
Cash flows from operating activities			
<i>Cash inflows</i>			
Appropriation		6 640	5 324
Sales of goods and services		854	926
Fees and charges		2	-
GST recovered from the ATO (net of payments)	8.1	228	210
Receipts from paid parental leave scheme		18	9
Other receipts		29	-
Cash generated from operations		7 771	6 469
<i>Cash outflows</i>			
Employee benefits payments		(3 050)	(2 719)
Payments for supplies and services		(3 175)	(3 367)
Payments for paid parental leave scheme		(18)	(9)
Other payments		(39)	(31)
Cash used in operations		(6 282)	(6 126)
Net cash provided by operating activities		1 489	343
Cash flows from investing activities			
<i>Cash outflows</i>			
Purchase of property, plant and equipment		-	(14)
Purchase of intangible assets		(353)	(19)
Net cash used in investing activities		(353)	(33)
Cash flows from financing activities			
<i>Cash outflows</i>			
Repayment of principal portion of lease liabilities		(20)	(13)
Net cash used financing activities		(20)	(13)
Net increase in cash and cash equivalents		1 116	297
Cash and cash equivalents at the beginning of the period		3 735	3 438
Cash and cash equivalents at the end of the period	6.1	4 851	3 735
<i>Non-cash transactions</i>			
Resources received free of charge from SA government agencies	2.4 & 4.1	69	13
Leasehold improvements - contributed asset from SA government agency	2.4	-	670

The accompanying notes form part of these financial statements.

Electoral Commission of South Australia

Notes to the Financial Statements

1. About the Electoral Commission of South Australia

The Electoral Commission of South Australia (the Commission) is a government agency of the State of South Australia. The Commission is established pursuant to the *Public Sector Act 2009* as an administrative unit acting on behalf of the Crown, which has been established to assist the Electoral Commissioner to discharge statutory duties in accordance with the provisions of the *Electoral Act 1985*.

The Commission does not control any other entity and has no interests in unconsolidated structured entities. The financial statements and accompanying notes include all the controlled activities of the Commission.

Administered financial statements relating to administered resources are presented separately as part of this report after Note 10.

1.1 Basis of preparation

The financial statements are general purpose financial statements prepared in compliance with:

- section 23 of the *Public Finance and Audit Act 1987*;
- Treasurer's Instructions and Accounting Policy Statements issued by the Treasurer under the *Public Finance and Audit Act*; and
- relevant Australian Accounting Standards (Reduced Disclosure Requirements).

For the purposes of preparing the financial statements the Commission is a not-for-profit entity.

The financial statements are prepared based on a 12 month reporting period and presented in Australian currency.

The historical cost convention is used unless a different measurement basis is specifically disclosed in the note associated with the item measured.

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST) except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

Assets and liabilities that are to be sold, consumed or realised as part of the normal operating cycle have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

1.2 Objectives and programs

The objectives of the Commission are to provide services which enable the fair and independent election of government and governing bodies and which help and encourage the community to participate with confidence and trust in the democratic processes of representation.

The Commission conducts fair and independent state, council and nominated statutory elections and utilises its skill base to support non-government electoral activities and offer electoral advice across all community sectors.

Electoral Commission of South Australia

The Commission provides a range of electoral services and products, covering the parliamentary and non-parliamentary sectors, including:

Program 1: Parliamentary Electoral Services

- conduct of elections for representatives for the state parliament;
- maintaining an accurate register of electors;
- monitoring and reporting disclosures of donations and campaign expenditure for registered political parties, candidates, agents and third parties, administering the public funding for election campaigns for registered political parties and candidates, and reimbursing administrative expenditure incurred by registered political parties;
- electoral education and information provision for the South Australian community;
- research and evaluation of electoral matters;
- support for parliamentary electoral district boundary reviews.

Program 2: Non-Parliamentary Electoral Services

- conduct of elections for councils, statutory, commercial and other organisations;
- providing information to organisations seeking advice on electoral matters;
- support for council boundary representation reviews.

The following tables present income, expenses, assets and liabilities attributable to each program.

Income and expenses by program <i>for the year ended 30 June 2021</i>	Parliamentary Electoral Services		Non-Parliamentary Electoral Services		Total	
	2021	2020	2021	2020	2021	2020
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<u>Income</u>						
Appropriation	6 640	5 324	-	-	6 640	5 324
Sales of goods and services	6	17	861	845	867	862
Fees and charges	2	-	-	-	2	-
Resources received free of charge	69	683	-	-	69	683
Other income	29	-	-	-	29	-
Total income	6 746	6 024	861	845	7 607	6 869
<u>Expenses</u>						
Employee benefits expenses	2 781	2 590	68	62	2 849	2 652
Supplies and services	2 576	2 503	261	252	2 837	2 755
Depreciation and amortisation expense	600	631	35	35	635	666
Other expenses	39	31	-	-	39	31
Total expenses	5 996	5 755	364	349	6 360	6 104
Net result	750	269	497	496	1 247	765

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Assets and liabilities by program <i>as at 30 June 2021</i>	Parliamentary Electoral Services		Non-Parliamentary Electoral Services		Total	
	2021	2020	2021	2020	2021	2020
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Cash and cash equivalents	4 851	3 735	-	-	4 851	3 735
Receivables	235	198	100	24	335	222
Property, plant and equipment	828	1 074	-	-	828	1 074
Intangible assets	727	683	157	143	884	826
Total assets	6 641	5 690	257	167	6 898	5 857
Liabilities						
Payables	299	278	34	16	333	294
Financial liabilities	47	1	-	-	47	1
Employee benefits	618	810	-	-	618	810
Provisions	37	31	-	-	37	31
Other liabilities	315	420	-	-	315	420
Total liabilities	1 316	1 540	34	16	1 350	1 556
Net assets	5 325	4 150	223	151	5 548	4 301

1.3 Impact of COVID-19 pandemic on the Commission in 2020-21

The COVID-19 pandemic has not had a significant impact on the operations of the Commission in 2020-21. The key impacts in 2020-21 were:

- Almost all staff continued working from home arrangements which had commenced from 24 March 2020. Whilst the majority of staff returned to working in the office during September to November 2020, many continued to work from home where appropriate and practical for the Commission's work requirements, such as during school holidays.
- No elections were conducted during the year requiring attendance at a polling place. All elections conducted – council supplementary elections and other elections – were postal ballots.
- The Commission has already implemented COVID-safe procedures for the conduct of council supplementary elections and other elections. Changes have included:
 - Live-streamed, contactless candidate briefings and ballot draws
 - Socially-distanced ballot paper production, mail insertion, and scrutiny and count activities
 - Personal protective equipment for handling incoming postal ballots
- In May 2021 the Commission rented supplementary office accommodation for 6 months in order to provide appropriate social distancing between workstations following the engagement of a number of casual staff and contractors for the preparations for the 2022 State election.

Electoral Commission of South Australia

1.4 Budget performance

The budget performance table compares the Commission's outcomes against budget information presented to Parliament (2020-21 Budget Paper 4). Appropriation reflects appropriation issued to special deposit accounts controlled by the Commission. The budget amounts have not been adjusted to reflect revised budgets or administrative restructures. The budget process is not subject to audit.

Statement of Comprehensive Income		Original Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000
	Ref.			
<u>Income</u>				
Appropriation		6 901	6 640	(261)
Sales of goods and services		642	867	225
Fees and charges		-	2	2
Resources received free of charge		-	69	69
Other income		-	29	29
Total income		7 543	7 607	64
<u>Expenses</u>				
Employee benefits expenses	(1)	3 414	2 849	(565)
Supplies and services		2 936	2 837	(99)
Depreciation and amortisation expense		652	635	(17)
Borrowing costs		2	-	(2)
Other expenses		35	39	4
Total expenses		7 039	6 360	(679)
Net result		504	1 247	743
Total comprehensive result		504	1 247	743
<u>Investing expenditure summary</u>				
Investing expenditure summary		Original Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000
	Ref.			
<u>Investing expenditure summary</u>				
Existing projects: Electoral Amendment Reforms	(2)	703	268	(435)
Total annual programs	(2)	194	113	(81)
Fleet leases		45	66	21
Total investing expenditure		942	447	(495)

Explanations are provided for variances where the variance exceeds the greater of 10% of the original budgeted amount and 5% of original budgeted total expenses.

- (1) *Employee benefits expenses* were lower than original budget largely due to position vacancies occurring during the year as well as a significant decrease in the long service leave liability from 2020 to 2021, which was caused by a combination of staff transfers to other agencies and the impact of an increase in the discount rate used by the Department of Treasury and Finance in the measurement of long service leave liability.

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- (2) In 2019-20 four improvements to State election software systems were included in the investing budgets for 2020-21 and 2021-22, covering implementation of electronic roll mark-off capability, new online candidate nomination portal, new postal voting application portal, and upgrade to the results display platform (part of the budget for annual programs). The cost of these software development activities have not progressed as far as expected in 2020-21 primarily due to a lack of experienced developers. Additional resources have been engaged to ensure these computer systems are completed in time for the 2022 State election.

2. Income

Key sources of funding for the Commission's programs are:

- Parliamentary electoral services and recurrent operations funded by appropriation from the Department of Treasury and Finance.
- Non-parliamentary electoral services conducted on a fee-for-service basis whereby the Commission recovers the cost of conducting elections, providing electoral rolls, conducting representation reviews and other services.

2.1 Appropriation

	2021 \$'000	2020 \$'000
Appropriation from Consolidated Account pursuant to the <i>Appropriation Act</i>	6 640	5 178
Appropriation from Governor's Appropriation Fund	-	146
Total appropriations	6 640	5 324

Appropriation is recognised on receipt.

This table does not show appropriation in the form of a loan or an equity contribution.

No money has been appropriated in the form of a loan.

Where money has been appropriated in the form of an equity contribution, the Treasurer has acquired a financial interest in the net assets of the Commission and the appropriation is recorded as *Contributed capital* in the Statement of Changes in Equity.

Total appropriation comprises operational funding and funding for capital projects and annual capital programs.

In 2021 the original amount appropriated to the Commission under the annual *Appropriation Act* was reduced by \$261 000 in June 2021 as a result of a budget variation approved by Cabinet. The budget variation deferred appropriation and expenses relating to the conduct of the 2022 State election from 2020-21 to 2021-22.

In 2020 the original amount appropriated to the Commission under the annual *Appropriation Act* was not varied. However, an additional \$146 000 was appropriated to the Commission on 26 June 2020 from the Governor's Appropriation Fund in relation to election modernisation improvements approved by Cabinet.

2.2 Sales of goods and services

	2021 \$'000	2020 \$'000
Council elections	236	274
Other council services	608	538
Commercial elections	17	33
Electoral rolls and maps	6	17
Total sales of goods and services	867	862

All revenue from sales of goods and services is revenue recognised from legislated arrangements or contracts with customers.

Electoral Commission of South Australia

Council elections and other services

In accordance with South Australian legislation the Commission is the mandated electoral authority for electoral services for all councils (except Roxby Downs). Elections, electoral rolls, representation reviews and other services are conducted on a fee-for-service basis whereby the Commission recovers the cost of conducting those activities. Revenue is recognised in the period in which the goods are provided or the costs of services are incurred as the Commission's rights to consideration are unconditional. Accrued revenue arises when the election activity concludes after the end of the reporting period.

Payment is due within 30 days of invoicing. No advance payments are received from customers.

Commercial elections

The Commission conducts elections for certain South Australian government bodies (in accordance with their legislation) and non-government organisations. These elections are conducted on a fee-for-service basis whereby the Commission recovers the cost of conducting those activities. Revenue is recognised in the period in which the goods are provided or the costs of services are incurred as the Commission's rights to consideration are unconditional. Accrued revenue arises when the election activity concludes after the end of the reporting period. Payment is due within 30 days of invoicing. No advance payments are received from customers.

Electoral rolls and maps

Revenue from the provision of electoral rolls and sale of maps is recognised when the Commission provides these products to the customer. Delivery of electoral rolls occurs when they are electronically forwarded to the customer. Maps are delivered to customers through the post or can be collected from the Commission's office. Payment is due within 30 days of delivery.

Accrued revenue

Accrued revenue relates to the Commission's unconditional rights to consideration for work performed but not yet billed at the reporting date on all council elections and other council services and all commercial elections. Accrued revenue is included as a receivable in Note 6.2.

2.3 Fees and charges

	2021 \$'000	2020 \$'000
Regulatory fees	2	-
Total revenues from fees and charges	2	-

The Commission is responsible for registration of political parties under the *Electoral Act*. That Act sets out the fees associated with registration. The registration fees are recognised when received.

During the conduct of a parliamentary election, candidates must pay a deposit when nominating for that election in accordance with the *Electoral Act*. The deposit is refundable after the election on certain conditions prescribed in the *Electoral Act*. Deposits that are not refundable are forfeited to the Commission and are recognised as income at that time.

2.4 Resources received free of charge

	2021 \$'000	2020 \$'000
Resources received free of charge from SA government agencies	69	13
Contributed asset received free of charge from SA government agency	-	670
Total resources received free of charge	69	683

Contributions of services or assets are recognised only when a fair value can be determined reliably and the services or assets would have been purchased if they had not been donated.

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Payroll and information technology and communications services

Resources received free of charge relate to payroll services provided by Shared Services SA and information technology and communications services provided by the Office for Technology business unit of the ICT and Digital Government Division of the Department of the Premier and Cabinet. Corresponding expenses have been recognised in Note 4.1.

Contributed asset

The contributed asset received free of charge relates to office renovations provided free of charge by the Department for Infrastructure and Transport (DIT). A corresponding asset was recognised as a *Leasehold improvement* in Note 5.1.

2.5 Other income

	2021 \$'000	2020 \$'000
Income received for research activities	28	-
Other miscellaneous income	1	-
Total other income	29	-

During the year the Commission received income to conduct and report on research activities relating to participation in council supplementary elections.

3. Key management personnel, committee members and employees

3.1 Key management personnel

Key management personnel of the Commission include the Minister (the Attorney-General), the Electoral Commissioner and the Deputy Electoral Commissioner who have responsibility for the strategic direction and management of the Commission.

The Electoral Commissioner and Deputy Electoral Commissioner are employed pursuant to the *Electoral Act*. Their remuneration is reported in Notes to Administered Items Note A3 *Remuneration of Statutory Officers employed pursuant to the Electoral Act*.

The compensation disclosed in Note 3.3 and Administered Items Note 3A excludes salaries and other benefits the Attorney-General receives. The Attorney-General's remuneration and allowances are set by the *Parliamentary Remuneration Act 1990* and the Remuneration Tribunal of SA respectively and are payable from the Consolidated Account (via the Department of Treasury and Finance) under section 6 the *Parliamentary Remuneration Act 1990*.

There were no transactions with key management personnel.

3.2 Risk and Performance Committee members

Members during the 2021 financial year were:

- Patricia Christie
- John Dunnery # ** (retired November 2020 - re-appointed February 2021)
- Melissa Lovell (retired December 2020)
- Vladimir Malcik
- Jacqui des Vages #
- Nigel Stevenson (appointed February 2021)

In accordance with the Premier and Cabinet Circular No. 016, members of the Committee that were government employees did not receive any remuneration for committee duties during the financial year.

** Mr Dunnery retired as a government employee in November 2020.

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Committee members' remuneration

	2021 No.	2020 No.
The number of members whose remuneration received or receivable in relation to their membership of this Committee falls within the following bands:		
\$1 - \$19 999	5	3
Total number of members	5	3

The total remuneration received or receivable by members was \$7 000 (2020: \$7 000). Remuneration of members reflects sitting fees only.

3.3 Employee benefits expenses

	2021 \$'000	2020 \$'000
Salaries and wages	2 433	2 075
Long service leave	(140)	26
Annual leave	144	156
Skills and experience retention leave	-	1
Employment on-costs - superannuation	236	226
Employment on-costs - payroll tax	139	128
Committee fees	7	7
Workers compensation	8	6
Other employee related expenses	22	27
Total employee benefits expenses	2 849	2 652

Long service leave

A significant decrease in the long service leave liability has occurred from 2020 to 2021, which was caused by a combination of staff transfers to other agencies and the impact of an increase in the discount rate used by the Department of Treasury and Finance in the measurement of long service leave liability.

Employment on-costs - superannuation

The superannuation employment on-costs charge represents the Commission's contributions to superannuation plans in respect of current services of current employees.

Executive remuneration

No employees of the Commission received remuneration equal to or greater than the base executive remuneration level during the year.

Targeted voluntary separation packages

No targeted voluntary separation packages were paid.

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3.4 Employee benefits liabilities

	2021 \$'000	2020 \$'000
<u>Current</u>		
Accrued salaries and wages	87	64
Annual leave	172	243
Long service leave	45	49
Skills and experience retention leave	6	6
Total current employee benefits	310	362
<u>Non-current</u>		
Long service leave	308	448
Total non-current employee benefits	308	448
Total employee benefits	618	810

Employee benefits accrue as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Salaries and wages, annual leave, skills and experience retention leave and sick leave

The liability for salary and wages is measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability and the skills and experience retention leave liability are expected to be payable within 12 months and are measured at the undiscounted amount expected to be paid.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement for sick leave.

Long service leave

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Details about the measurement of long service leave liability is provided in Note 10.1.

4. Expenses

Employee benefits expenses are disclosed in Note 3.3.

The most significant non-employee benefits expenses that influence the performance of the Commission relate to the cost of conducting major electoral events such as the four-yearly State election and council periodic elections. In addition, the cost of the electoral roll management by the Australian Electoral Commission, head office tenancy costs from DIT, and information and communication technology provision and support costs represent the majority of recurrent, non-discretionary expenditure.

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4.1 Supplies and services

	2021 \$'000	2020 \$'000
Rental accommodation	446	399
Advertising	60	47
Production and maintenance of electoral rolls	1 064	1 060
Printing and stationery	86	51
Postage	104	118
Information technology and communications	374	356
Education and research	49	-
Distribution, storage and hire rental	59	64
Training and development	27	17
Consultants	-	63
Travel	5	37
Contractors and related expenses	81	169
Contract of services	192	40
Minor works, maintenance and equipment	146	165
Other	144	169
Total supplies and services	2 837	2 755

Accommodation

All of the Commission's non-election accommodation is provided by the DIT under a Memorandum of Administrative Arrangement (MOAA) issued in accordance with Government-wide accommodation policies. These arrangements do not meet the definition of lease set out in AASB 16 *Leases*. Information about accommodation incentives relating to these arrangements is in Note 7.4.

Consultants

	2021 No.	2021 \$'000	2020 No.	2020 \$'000
The number of consultancies and the dollar amount paid/payable (included in <i>Supplies and services</i>) to consultants that fell within the following bands:				
Below \$10 000	-	-	2	13
\$10 000 or above	-	-	2	50
Total	-	-	4	63

Resources provided free of charge

Resources provided free of charge amounted to \$69 000 (2020: \$13 000) and were expensed at fair value. The resources provided relate to payroll services provided by Shared Services SA (which are included in *Contract of services* expense) and information technology and communications services provided by the Office for Technology business unit of the ICT and Digital Government Division of the Department of the Premier and Cabinet (which are included in *Information technology and communications* expense). The Commission is a non-billable client for these services. Corresponding income has been recognised in Note 2.4.

Electoral Commission of South Australia

4.2 Depreciation and amortisation

	2021	2020
	\$'000	\$'000
Leasehold improvements	240	239
Plant and equipment	52	85
Right-of-use motor vehicles	20	13
Intangible assets - Purchased computer software	118	125
Intangible assets - Internally developed computer software	205	204
Total depreciation and amortisation	635	666

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential.

Useful life

Depreciation and amortisation are calculated on a straight-line basis. Property, plant and equipment and intangible assets depreciation and amortisation are calculated over the estimated useful life as follows:

Class of asset	Useful life (years)
Leasehold improvements	3 - 10
Plant and equipment	3 - 10
Right-of-use motor vehicles	3
Intangible assets	3 - 5

Review of accounting estimates

Asset's residual values, useful life and depreciation/amortisation periods and methods are reviewed and adjusted, if appropriate, on an annual basis. Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate.

4.3 Other expenses

	2021	2020
	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department	39	31
Total other expenses	39	31

Audit fees paid/payable to the Auditor-General's Department relate to work performed under the *Public Finance and Audit Act*. No other services were provided by the Auditor-General's Department.

5. Non-financial assets

The key assets employed by the Commission to deliver its programs relate to the election management and operating systems, which are underpinned by the Commission's head office premises and supporting equipment.

Electoral Commission of South Australia

5.1 Property, plant and equipment

Property, plant and equipment comprises tangible assets owned and right-of-use (leased) assets.

	2021 \$'000	2020 \$'000
<u>Leasehold improvements</u>		
Leasehold improvements at cost	1 211	1 211
Accumulated amortisation at the end of the period	(493)	(253)
Total leasehold improvements	718	958
<u>Plant and equipment</u>		
Plant and equipment at cost	1 351	1 356
Accumulated depreciation at the end of the period	(1 288)	(1 241)
Total plant and equipment	63	115
<u>Right-of-use motor vehicles</u>		
Right-of-use motor vehicles at cost	66	14
Accumulated depreciation at the end of the period	(19)	(13)
Total right-of-use motor vehicles	47	1
Total property, plant and equipment	828	1 074

Property, plant and equipment owned by the Commission

Property, plant and equipment owned by the Commission with a value equal to or in excess of \$10 000 is capitalised - otherwise it is expensed. Property, plant and equipment owned by the Commission is recorded at fair value. Details about the Commission's approach to fair value is set out in Note 10.2.

Right-of-use motor vehicles leased by the Commission

Right-of-use motor vehicles leased by the Commission as lessee are measured at cost. Additions to leased motor vehicles during 2020-21 were \$66 000 (2019-20: initial capitalisation \$14 000 in accordance with AASB 16 *Leases*).

The Commission has two motor vehicle leases with the South Australian Government Financing Authority (SAFA). Motor vehicle leases are non-cancellable, with rental payments monthly in arrears. Motor vehicle lease terms are for 3 years or up to 60 000 km. No variable lease payments are provided for in the lease agreements and no options exist to renew the leases at the end of their term.

The lease liabilities related to the right-of-use motor vehicles are disclosed in Note 7.2. The Commission's maturity analysis of its lease liabilities is disclosed in Note 10.3. Expenses related to leases, including depreciation and interest expenses, are disclosed in Note 4. Cash outflows related to leases are disclosed in Note 8.1.

Short-term leases of 12 months or less and low value leases where the underlying asset value is less than \$15 000 are not recognised as right-of-use assets. The associated lease payments are recognised as an expense and are disclosed in Note 4.1.

Impairment

Property, plant and equipment owned by the Commission has not been assessed for impairment as they are non-cash generating assets that are specialised in nature and held for continual use of their service capacity.

Right-of-use motor vehicles leased by the Commission have been assessed for impairment. There was no indication of impairment. No impairment loss or reversal of impairment loss was recognised.

Electoral Commission of South Australia

Reconciliation 2020-21

	Leasehold improve- ments \$'000	Plant and equipment \$'000	Right-of- use motor vehicles \$'000	Tangible assets total \$'000
Carrying amount at the beginning of the period	958	115	1	1 074
Acquisitions	-	-	66	66
Depreciation & amortisation	(240)	(52)	(20)	(312)
Carrying amount at the end of the period	718	63	47	828

5.2 Intangible assets

	2021 \$'000	2020 \$'000
<u>Purchased computer software</u>		
Purchased computer software	472	604
Accumulated amortisation at the end of the period	(398)	(412)
Total purchased computer software	74	192
<u>Internally developed computer software</u>		
Internally developed computer software	1 022	1 022
Internally developed computer software - Work in progress	403	22
Accumulated amortisation at the end of the period	(615)	(410)
Total internally developed computer software	810	634
Total intangible assets	884	826

Intangible assets are initially measured at cost and are tested for indications of impairment at each reporting date.

Following initial recognition, intangible assets are carried at cost less accumulated amortisation and any accumulated impairment losses.

The acquisition or internal development of software is capitalised only when the expenditure meets the definition and recognition criteria and when the amount of expenditure is greater than or equal to \$10 000.

The purchased computer software relates to the Commission's funding and disclosure operating portal and other election-related software.

The internally developed computer software relates to the Commission's state and council election management systems.

Reconciliation 2020-21

	Purchased computer software \$'000	Internally developed computer software \$'000	Intangible assets total \$'000
Carrying amount at the beginning of the period	192	634	826
Acquisitions	-	381	381
Amortisation	(118)	(205)	(323)
Carrying amount at the end of the period	74	810	884

Electoral Commission of South Australia

6. Financial assets

6.1 Cash and cash equivalents

	2021 \$'000	2020 \$'000
Deposits with the Treasurer	4 850	3 734
Imprest account/cash on hand	1	1
Total cash and cash equivalents	4 851	3 735

Deposits with the Treasurer

Special deposit accounts are established under section 8 of the *Public Finance and Audit Act*. Special deposit accounts must be used in accordance with their approved purpose.

The Commission has two deposit accounts with the Treasurer:

- a general operating account; and
- an Accrual Appropriation Excess Funds Account.

Although the Commission controls the money in the Accrual Appropriation Excess Funds Account, its use must be approved by the Treasurer. The Commission does not earn interest on its deposits with the Treasurer.

6.2 Receivables

	2021 \$'000	2020 \$'000
<u>Current</u>		
Trade receivables	57	43
Statutory receivable - GST input tax recoverable	73	62
Prepayments	123	99
Accrued revenues	82	18
Total current receivables	335	222

Trade receivables arise in the normal course of providing goods and services to councils, other South Australian government agencies and to the public. Trade receivables are normally settled within 30 days after the issue of an invoice.

Receivables are held with the objective of collecting the contractual cash flows and they are measured at amortised cost.

No allowance for impairment loss on receivables is presently required.

Statutory receivables do not arise from contracts with customers. They are recognised and measured similarly to contractual receivables (except impairment) but are not classified as financial instruments for disclosure purposes.

The net amount of GST payable to the ATO is included as part of receivables.

Accrued revenue relates to the Commission's unconditional rights to consideration for work performed but not yet billed at the reporting date on all council elections and other council services and all commercial elections.

Receivables, accrued revenues and prepayments are non-interest bearing.

Electoral Commission of South Australia

7. Liabilities

Employee benefits liabilities are disclosed in Note 3.4.

7.1 Payables

	2021 \$'000	2020 \$'000
<u>Current</u>		
Trade payables	120	100
Accrued expenses	150	116
Statutory payable - employment on-costs	43	50
Total current payables	313	266
<u>Non-current</u>		
Statutory payable - employment on-costs	20	28
Total non-current payables	20	28
Total payables	333	294

Payables and accruals are raised for all amounts owing but unpaid. Payables are normally settled within 30 days from the date the invoice is first received. All payables are non-interest bearing. The carrying amount of payables represents fair value due to their short-term nature.

Statutory payables do not arise from contracts.

The net amount of GST recoverable from the ATO is included as part of receivables in Note 6.2. However, if a net GST payable arises then this amount would be disclosed in this Payables note.

Employment on-costs

Employment on-costs include payroll tax and superannuation contributions and are settled when the respective employee benefits that they relate to is discharged.

The Commission makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the South Australian Superannuation Board or externally managed superannuation schemes.

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the proportion of long service leave taken as leave has remained unchanged from the 2020 rate (42%) and the average factor for the calculation of employer superannuation cost on-costs has changed from the 2020 rate (9.8%) to 10.1% in 2021. These rates are used in the employment on-cost calculation. The net financial effect of the changes in the current financial year is immaterial.

7.2 Financial liabilities

	2021 \$'000	2020 \$'000
<u>Current</u>		
Lease liabilities - Right-of-use motor vehicles	22	1
Total current financial liabilities	22	1
<u>Non-current</u>		
Lease liabilities - Right-of-use motor vehicles	25	-
Total non-current financial liabilities	25	-
Total financial liabilities	47	1

The Commission measures financial liabilities at amortised cost.

Electoral Commission of South Australia

7.3 Provisions

	2021 \$'000	2020 \$'000
Current		
Provision for Workers Compensation	13	13
Total current provisions	13	13
Non-current		
Provision for Workers Compensation	24	18
Total non-current provisions	24	18
Total provisions	37	31
Movement in provisions		
Carrying amount at the beginning of the period	31	27
Increase/(decrease) in provisions recognised	6	4
Carrying amount at the end of the period	37	31

A provision has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment of the outstanding liability as at 30 June 2021 provided by a consulting actuary engaged through the Office of the Commissioner for Public Sector Employment. The provision is for the estimated cost of ongoing payments to employees as required under current legislation.

The Commission is responsible for the payment of workers compensation claims.

7.4 Other liabilities

	2021 \$'000	2020 \$'000
Current		
Office accommodation incentive	105	105
Total current other liabilities	105	105
Non-current		
Office accommodation incentive	210	315
Total non-current other liabilities	210	315
Total other liabilities	315	420

Office accommodation incentive liabilities relate to arrangements with DIT for office accommodation. These arrangements do not comprise leases and the accommodation incentives do not comprise financial liabilities. DIT has provided a fit-out free of charge (see Note 2.4), which was recognised as a *Leasehold improvement* (see Note 5.1). The benefit of this incentive is spread over the accommodation term so that each year reported accommodation expenses reflect the economic substance of the office accommodation arrangements and related benefits provided.

8. Other disclosures

8.1 Cash flow

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO is classified as part of operating cash flows.

Total cash outflows for right-of-use motor vehicles leases were \$20 000 (2020: \$14 000) reflecting the combination of principal repayments and interest paid.

Electoral Commission of South Australia

9. Outlook

9.1 Unrecognised commitments

Commitments include operating, capital and outsourcing arrangements arising from contractual sources and are disclosed at their nominal value.

Capital commitments

There were no commitments for capital expenditure at the reporting date.

Operating expenditure commitments

	2021 \$'000	2020 \$'000
Within one year	697	484
Later than one year but not longer than five years	2 094	2 047
Later than five years	1 059	1 575
Total operating expenditure commitments	3 850	4 106

The Commission's operating expenditure commitments are for:

- Memoranda of Administrative Arrangements (MOAAs) with DIT for office accommodation, including common cleaning costs and administration fees. The MOAAs are non-cancellable. The MOAA for the head office accommodation commenced on 1 July 2018 and is for an initial term of 6 years with a right of renewal. The MOAA for the temporary supplementary office accommodation commenced on 25 May 2021 and is for a fixed term of 6 months with a no right of renewal.
- Unfilled purchase orders at the reporting date.

9.2 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of note and, if quantifiable, are measured at nominal value.

The Commission is not aware of any contingent assets or liabilities.

9.3 COVID-19 pandemic outlook for the Commission

The COVID-19 pandemic is expected to significantly impact the operations of the Commission in 2021-22, primarily due to the conduct of the State election in March 2022. The key expected impacts in 2021-22 are:

- The Commission has already implemented COVID-safe procedures for the conduct of APY Executive Board elections, council supplementary elections and other elections.
- A number of other state elections have been conducted successfully during the COVID-19 pandemic, including Western Australia, Northern Territory and Queensland.
- The Commission is liaising with other Australian electoral commissions and taking advice directly from SA Health on the procedures and requirements to safely conduct the 2022 State election. Three scenarios are being considered and included in the Commission's *State Election COVID-19 Management Plan*:
 - Base situation (restrictions but no lockdown)
 - Isolated, specific lockdown(s) during early voting and on polling day
 - State-wide lockdown during early voting and on polling day
- Each scenario presents increasing levels of risk requiring significant additional cost or potential delays in concluding the election.
- The Electoral Commission is developing effective election procedures and materials to meet all requirements advised by SA Health and compiling estimates of the additional costs applicable to these scenarios.

Electoral Commission of South Australia

9.4 Events after the reporting period

No events have occurred between 30 June 2021 and the date the financial statements are authorised that may have a material impact on the results of subsequent years.

10. Measurement and risk

10.1 Long service leave liability - measurement

AASB 119 *Employee Benefits* contains the calculation methodology for long service leave liability.

The actuarial assessment performed by the Department of Treasury and Finance has provided a basis for the measurement of long service leave and is based on actuarial assumptions on expected future salary and wage levels, experience of employee departures and periods of service. These assumptions are based on employee data over SA Government entities.

AASB 119 *Employee Benefits* requires the use of the yield on long-term Commonwealth Government bonds as the discount rate in the measurement of the long service leave liability. The yield on long-term Commonwealth Government bonds has increased from 2020 (0.75%) to 1.25% in 2021.

This increase in the bond yield, which is used as the rate to discount future long service leave cash flows, results in a decrease in the reported long service leave liability.

The actuarial assessment performed by the Department of Treasury and Finance did not change the salary inflation rate for long service leave liabilities from 2020 (2.5%), which did not impact the reported long service leave liability.

The net financial effect of the changes to actuarial assumptions in the current financial year is a net decrease in the long service leave liability and employee benefits expense of \$49 000. The impact on future periods is impracticable to estimate as the long service leave liability is calculated using a number of demographical and financial assumptions – including the long-term discount rate.

The portion of long service leave classified as current reflects the Commission's average annual payments of the liability in recent years.

10.2 Fair value

AASB 13 *Fair Value Measurement* defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants, in the principal or most advantageous market, at the measurement date.

Initial recognition

Non-current tangible assets are initially recorded at cost, plus any incidental cost involved with the acquisition.

Where assets are acquired at no value as part of a transfer from a public authority, then the assets are recognised at the amount recorded by the transferor public authority.

Revaluation

Property, plant and equipment are subsequently measured at fair value after allowing for accumulated depreciation.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, then the asset will be revalued.

Plant and equipment

All items of plant and equipment owned by the Commission that had a fair value at the time of acquisition less than \$1.5 million or had an estimated useful life that less than three years have not been revalued. The carrying value of these items is deemed to approximate fair value.

Electoral Commission of South Australia

10.3 Financial instruments

Financial risk management

Risk management is managed by the Commission and the Risk and Performance Committee. The Commission's Risk Management Framework is in accordance with the *SA Government Risk Management Guide* and the principles established in the Australian Standard *Risk Management Principles and Guidelines*.

The Commission's exposure to financial risk (liquidity, credit and market) is insignificant based on the nature of the financial instruments held, past experience and current assessment of risk.

Impairment of financial assets

The Commission has no expected credit losses, no impairment losses and no receivables or contract assets written off.

Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in the respective financial asset/financial liability note.

Classification of financial instruments

The Commission measures all financial instruments at amortised cost.

Maturity analysis of financial instruments

Category of financial asset and financial liability	2021	2021 Contractual maturities #		
	Carrying amount/ Fair value \$'000	Within 1 year \$'000	1-5 Years \$'000	More than 5 years \$'000
Financial assets				
Cash and cash equivalents (Note 6.1)	4 851	n/a	n/a	n/a
Financial assets at amortised cost: Receivables **	-	n/a	n/a	n/a
Total financial assets	4 851	n/a	n/a	n/a
Financial liabilities				
Financial liabilities at amortised cost:				
Payables **	160	160	-	-
Lease liabilities - Right-of-use motor vehicles (Note 7.2)	47	22	25	-
Total financial liabilities	207	182	25	-

Maturities analysis is presented using the undiscounted cash flows and therefore may not total to equal the carrying amount of the financial instrument.

** Total amounts disclosed here exclude statutory amounts. Receivables do not include prepayments as these are not financial instruments. Prepayments are presented in Note 6.2.

Statutory receivables and payables

The receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. This includes Commonwealth, State and Local Government taxes and equivalents (such as payroll tax, Fringe Benefits Tax, Pay As You Go Withholding and ReturnToWorkSA levies), fees and charges (including Auditor-General's Department audit fees). This is in addition to employee related payables. In government, certain rights to receive or pay cash may not be contractual but have their source in legislation and therefore, in these situations, the disclosure requirements of AASB 7 will not apply. The standard defines contract as enforceable by law. All amounts recorded are carried at cost.

Electoral Commission of South Australia

Administered Items

Administered Financial Statements

Statement of Administered Comprehensive Income

for the year ended 30 June 2021

	2021 \$'000	2020 \$'000
<u>Administered income</u>		
Revenues from SA Government	937	1 184
Fees and charges	125	390
Interest	1	3
Total administered income	1 063	1 577
<u>Administered expenses</u>		
Employee benefits expenses	579	474
Supplies and services	582	491
Payments to consolidated account	125	390
Total administered expenses	1 286	1 355
Net result	(223)	222
Total comprehensive result	(223)	222

The accompanying notes form part of these financial statements.

Electoral Commission of South Australia

Administered Items

Statement of Administered Financial Position

as at 30 June 2021

	2021 \$'000	2020 \$'000
<u>Administered current assets</u>		
Cash and cash equivalents	329	510
Receivables	350	343
Total administered current assets	679	853
Total administered assets	679	853
<u>Administered current liabilities</u>		
Payables	63	33
Employee benefits	108	86
Total administered current liabilities	171	119
<u>Administered non-current liabilities</u>		
Payables	14	13
Employee benefits	211	215
Total administered non-current liabilities	225	228
Total administered liabilities	396	347
Net administered assets	283	506
<u>Administered equity</u>		
Accumulated surplus	283	506
Total administered equity	283	506

The accompanying notes form part of these financial statements.

Electoral Commission of South Australia

Administered Items

Statement of Administered Cash Flows

for the year ended 30 June 2021

	2021 \$'000	2020 \$'000
Cash flows from operating activities		
<i>Cash inflows</i>		
Receipts from SA Government	916	1 187
Fees and charges	137	398
Interest received	1	3
GST recovered from the ATO	19	7
Cash generated from operations	1 073	1 595
<i>Cash outflows</i>		
Employee benefits payments	(558)	(477)
Payments for supplies and services	(559)	(505)
Payments to consolidated account	(137)	(398)
Cash used in operations	(1 254)	(1 380)
Net cash provided by/(used in) operating activities	(181)	215
Net increase/(decrease) in cash and cash equivalents	(181)	215
Cash and cash equivalents at beginning of the period	510	295
Cash and cash equivalents at the end of the period	329	510

The accompanying notes form part of these financial statements.

Schedule of Income and Expenses Attributable to Administered Activities

for the year ended 30 June 2021

	Electoral Districts Boundaries Commission		Special Acts <i>(Salaries and allowances for statutory officers)</i>		Other <i>(see details of composition in Note A2)</i>		Total	
	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000	2021 \$'000	2020 \$'000
Administered income								
Revenues from SA Government	29	303	504	474	404	407	937	1 184
Fees and charges	-	-	-	-	125	390	125	390
Interest	1	3	-	-	-	-	1	3
Total administered income	30	306	504	474	529	797	1 063	1 577
Administered expenses								
Employee benefits expenses	75	-	504	474	-	-	579	474
Supplies & services	178	84	-	-	404	407	582	491
Payments to consolidated account	-	-	-	-	125	390	125	390
Total administered expenses	253	84	504	474	529	797	1 286	1 355
Net result	(223)	222	-	-	-	-	(223)	222

Electoral Commission of South Australia

Administered Items

Notes to Administered Financial Statements

A1 Basis of preparation and accounting policies

The basis of preparation for the administered financial statements is the same as the basis outlined in Note 1.1 for the Commission. The Commission applies the same accounting policies to the administered financial statements as set out in the notes to the Commission's financial statements.

A2 Objectives/activities of the Commission's Administered Items

The Commission administers, but does not control, certain resources on behalf of the SA Government. The Commission is accountable for the transactions involving these administered items, but does not have any discretion to deploy resources for achievement of its objectives. For these items, the Commission acts only on behalf of the SA Government.

There are three administered items namely:

- **Electoral Districts Boundaries Commission**
The Commission administers the receipts and payments of the Electoral Districts Boundaries Commission.
- **Special Acts**
The Electoral Commissioner and Deputy Electoral Commissioner are appointed as statutory officers pursuant to the provisions of the *Electoral Act*. The Commission receives a separate appropriation for the payment of salaries and allowances for statutory officers which is an administered item.
- **Other**
Other includes administered revenue which is collected on behalf of other government agencies and forwarded to them when received. Administered income (*Fees and charges*) comprises non-voter expiation fees received as provided in the *Electoral Act*. Administered expenses includes the payment of those expiation fees received into consolidated account (Department of Treasury and Finance). Other also includes payments provided in the *Electoral Act* for Special Assistance Funding claims for reimbursement of administrative costs incurred by registered political parties with parliamentary representation and for payment of Public Funding claims for election campaigns for registered political parties and candidates.

A3 Remuneration of Statutory Officers employed pursuant to the Electoral Act

	2021 No.	2020 No.
The number of statutory officers whose remuneration received or receivable falls within the following bands:		
\$214 001 to \$234 000	-	1
\$254 001 to \$274 000	1	-
\$274 001 to \$294 000	1	1
Total	2	2

The table includes all statutory officers who received remuneration during the year.

The total remuneration received by these statutory officers for the year was \$548 000 (2020: \$511 000).

Remuneration for statutory officers reflects all costs of employment including salaries, allowances, superannuation contributions, salary sacrifice benefits and fringe benefits and any fringe benefits tax paid or payable in respect of those benefits.

Salaries, superannuation contributions and salary sacrifice benefits were paid from Administered Items and allowances, fringe benefits and any fringe benefits tax were paid by the Commission.

Electoral Commission of South Australia

Administered Items

A4 Budget performance of Administered Items

Statement of Comprehensive Income	Ref.	Original Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000
Administered income				
Revenues from SA Government	(3)	1 301	937	(364)
Fees and charges	(1)	-	125	125
Interest		-	1	1
Total administered income		1 301	1 063	(238)
Administered expenses				
Employee benefits expenses		621	579	(42)
Supplies and services	(2)	899	582	(317)
Payments to consolidated account	(1)	-	125	125
Total administered expenses		1 520	1 286	(234)
Net result		(219)	(223)	(4)

Administered investing expenditure

There was no budgeted or actual administered investing expenditure in the year ended 30 June 2021.

Explanations are provided for variances where the variance exceeds the greater of 10% of the original budgeted amount and 5% of original budgeted total expenses.

- (1) Expiation fees received from electors that failed to vote at parliamentary State or by-elections are not included in budget estimates. Receipts amounted to \$125 000 in 2020-21 and were remitted to consolidated account.
- (2) *Supplies and services* expenses for the Electoral Districts Boundaries Commission were \$231 000 lower due to expenditure deferred from 2020-21 to 2021-22 (\$170 000) and reduced activities in 2020-21 (\$61 000), and Special Assistance Funding claims paid to qualifying political parties were \$86 000 lower due to some parties not claiming the maximum amount.
- (3) *Revenues from SA Government* were \$364 000 lower due to lower *Employee benefits expenses* for the Electoral Districts Boundaries Commission due to reduced activities in 2020-21 (\$49 000) and lower *Supplies and services* expenses as described in (2) above.